

**CONEJO OPEN SPACE CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**May 10, 2017
Civic Arts Plaza Board Room
2100 Thousand Oaks Boulevard**

SUMMARY MINUTES

1. **CALL TO ORDER AND FLAG SALUTE:** for Regular Meeting at 6:02 P.M.
2. **ROLL CALL:** Director Gibson, Director Jones and Chair Skei. Vice-Chair Bill-de la Peña arrived at 6:03 P.M. Director Fox absent.

Also present were:

CRPD General Manager Friedl
Deputy City Manager/Human Resources Director Rogers
Assistant City Attorney Liberman
COSCA Manager Mason
Accounting Manager Menkin
Accountant Bogue
CRPD Park Superintendent Kouba
Assistant Planner Huber
Administrative Secretary Quiroz

3. **PUBLIC COMMENTS:**

Speakers: Stanley Colton, Thousand Oaks; Paul Orcutt, Thousand Oaks; Robert Elias, Thousand Oaks; Mark Lichalk, Thousand Oaks; David Lake, Thousand Oaks.

Statement Cards: Paul Orcutt, Thousand Oaks

Vice-Chair Bill-de la Peña requested that a Wildwood update be placed on the next Board meeting agenda. She asked how many acres of open space have been added to the system since 2006 and how COSCA Ranger staffing levels and open space acreage have changed since 1977.

Director Gibson stated that a Wildwood update should be on the agenda at the next Board meeting.

4. PRESENTATIONS AND ANNOUNCEMENTS:

A. Conejo Open Space Trails Advisory Committee (COSTAC) Reports

i. 2017 Conejo Open Space Challenge, March 1 – May 31

COSTAC Chair Bacharach reported on the 2017 Conejo Open Space Challenge, a virtual event in which participants visit 10 trails, submit photos of each trail and are entered to win prizes.

ii. Spring Trail Work Day, March 19

COSTAC Chair Bacharach reported on Spring Trail Work Day which was held in the Conejo Canyons Open Space this year. 75 people participated.

iii. Trails Education Days, April 24 - 28

COSTAC Chair Bacharach reported on Trails Education Days. 1,200 kids participated this year and 75 volunteers helped.

B. COSCA Volunteer Corps Activity

Assistant Planner Huber reported on Volunteer Corps activities between February and April.

- Trailhead Outreach:
 - March 25: Wildwood trailhead, 1000 visitors were observed
 - April 15: Los Robles trailhead, 108 visitors were observed
- Trail Watch:
 - February through April: 98 reports, 144 hours donated
- Trail Patrol:
 - February through April: 49 reports, 148 hours donated
- Adopt-A-Trail:
 - February through April: 53 reports, 158 hours donated

Adopt-A-Trail numbers remain the same with 51 volunteers having adopted 63 trails.

5. CONSENT CALENDAR:

A. Approval of Minutes of February 8, 2017 Meeting

Vice-Chair Bill-de la Peña moved to approve minutes of February 8, 2017; Director Jones seconded the motion. Motion passed 4-0 (Director Fox absent).

6. ACTION ITEMS:

A. COSCA Workshop: Update to Priority List of Areas for Potential Acquisition as Open Space

COSCA Manager Mason explained the workshop format and presented a PowerPoint on the update to the priority list of areas for potential acquisition.

Director Gibson stated that he wants to leverage COSCA's resources and doesn't feel Conejo Mountain should be a high priority on the COSCA list. He said that the Santa Monica Mountains Conservancy has identified Conejo Mountain on its priority list and it doesn't need to be a high priority on both lists. He thinks Conejo Mountain should stay on the COSCA priority list, but the priority classification should be lowered.

Chair Skei stated that it is beneficial to have Conejo Mountain as a high priority on multiple lists and that this could increase the ability to secure State grant funds to acquire the property as open space. She believes it should remain as a high priority.

Vice-Chair Bill de-la Peña stated that Conejo Mountain wasn't added to the priority list until 2009 and if it had been listed as a high priority during the Site I negotiations, the City would likely have acquired the property as part of that package.

Speakers: Paul Warmann, Thousand Oaks; Stanley Colton, Thousand Oaks

B. 2017 Conejo Open Space Trails Advisory Committee Appointments

The Nomination Subcommittee nominated the following people:

<u>Members:</u>		<u>Term:</u>
Melanie Ashen	Hiker	2017-2020
Steve Bacharach	Bicyclist/Runner	2017-2020
Ginny Bowers	Equestrian	2017-2020
Dorothy Sullivan	Bicyclist/Hiker/Runner	2017-2020

<u>Alternates:</u>		<u>Term:</u>
Carl Kolvenbach	Bicyclist/Hiker	2017-2018
Kira Krukowski	Hiker/Runner	2017-2018
Kathleen Perkinson	Hiker	2017-2018
Christina Robertson	Hiker/Runner	2017-2018

Vice-Chair Bill-de la Peña moved to approve the Nomination Subcommittee's recommendations, Director Jones seconded the motion. Motion passed 4-0 (Director Fox absent).

C. Annual Financial Report for Fiscal Year 2015-2016

Accounting Manager Menkin presented the Annual Financial Report for Fiscal Year 2015-2016.

7. INFORMATION ITEMS:

A. Schedule of Events for COSCA's 40th Anniversary

Assistant Planner Huber presented the Schedule of Events for COSCA's 40th Anniversary. The schedule is available on the COSCA website.

B. New Conejo Canyons Open Space Trail Map

Assistant Planner Huber reported on the new Conejo Canyons Open Space Trail Map.

C. New Wildflower Guide

Assistant Planner Huber reported on the New Wildflower Guide that was produced in-house with input from retired Senior Environmental Planner Rick Burgess.

D. Updated Bird Checklist

Assistant Planner Huber described the updated Bird Checklist and stated that updates reflect changes to species classifications, along with some additions and deletions regarding species presence and abundance. The list was updated in collaboration with the Conejo Valley Audubon Society.

E. Arbor/Earth Day, April 8, 2017 (verbal report)

Assistant Planner Huber reported on the Arbor/Earth Day event. COSCA hosted a booth in conjunction with the Conejo Open Space Foundation. COSCA anniversary hats and Valley Oak seedlings were given away to event attendees.

F. Rasnow Update (verbal report)

COSCA Manager Mason gave an update on the Rasnow open space acquisition. Staff and outside counsel met with four neighbors who live on the private road below the Rasnow gate to listen to their concerns.

Vice-Chair Bill de-la Peña asked if COSCA will be able to work through the neighbor concerns. Ms. Mason replied that staff plans to reroute the trail to a location away from the neighboring residence and will install new signage.

G. COSCA Ranger Operations and Maintenance Activities (verbal report)

CRPD Park Superintendent Kouba reported on COSCA Ranger Operations and Maintenance Activities.

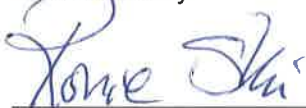
8. BOARD MEMBER COMMENTS:

Chair Skei expressed her appreciation to CRPD for the Gratitude Circle dedication that was held in honor of Doris Granholm, a founding member of COSCA.

9. REQUESTED CLOSED SESSION: Park Room; Conference with Real Property Negotiators: Properties – 615 Lone Oak Drive & 779 Gloucester Lane, Thousand Oaks; Agency Negotiators: Shelly Mason, COSCA Manager, and Felicia Liberman, COSCA Attorney; Negotiating Party: Subhash B. Karkare Trust; Under Negotiation: Price and Terms; Pursuant to Government Code Section 54956.8.

10. ADJOURNMENT: Meeting adjourned at 7:44 P.M. to 6:00 P.M., September 13, 2017, Civic Arts Plaza Board Room.

Submitted by:



Rorie Skei, Chairperson

Date:

