

**CONEJO OPEN SPACE CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**February 13, 2019
Civic Arts Plaza Board Room
2100 Thousand Oaks Boulevard**

SUMMARY MINUTES

1. CALL TO ORDER AND FLAG SALUTE:

Chair Skei called the meeting to order at 6:01 p.m. and led the Flag Salute in the Board Room, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. ROLL CALL:

Director Bill-de la Peña, Director Jones, Director Huffer, Director Nickles, and Chair Skei present.

Also present were:

CRPD General Manager Friedl, Deputy City Manager/Human Resources Director Rogers, Assistant City Attorney Liberman, CRPD Park Superintendent Kouba, Finance Director Boscarino, Operations Manager Behzadi, Senior Accountant Bogue, Assistant Planner Huber, COSTAC Chair Bacharach, COSF Board Member Haggan, and Acting Recording Secretary Jansen.

4. PRESENTATIONS AND ANNOUNCEMENTS:

a. Conejo Open Space Trails Action Committee (COSTAC) Reports

- i. COSTAC Chair Bacharach reported on the 2019 Conejo Open Space Challenge scheduled for March 1 – May 31, 2019
- ii. COSF Board Member Haggan reported on the Trails Education Days scheduled for March 25 – 29, 2019

b. Assistant Planner Huber reported on COSCA Volunteer Corps Activities since the September 12, 2018 meeting, and provided year-end totals.

***3. PUBLIC COMMENTS:**

Speaker: David Lake, Thousand Oaks.

Written Statements: None.

Director Bill-de la Peña requested staff provide a future report on the Wildwood parking lot.

5. **CONSENT CALENDAR:**

A. Minutes of November 14, 2018 Special Meeting

Motion by Director Huffer to approve the Minutes of November 14, 2018 meeting carried 4 – 0 by the following vote: Ayes – Directors Bill-de la Peña, Huffer, Jones, and Chair Skei; Noes – None; Abstain – Director Nickles.

B. Minutes of December 10, 2018 Special Meeting

Motion by Director Huffer to approve the Minutes of December 10, 2018 meeting carried 5 – 0 by the following vote: Ayes – Directors Bill-de la Peña, Huffer, Jones, Nickles, and Chair Skei; Noes – None.

6. **ACTION ITEMS:**

A. Assistant Planner Huber presented a report regarding election of Chair and Vice-Chair.

Speaker/Written Statement Cards: None.

Motion by Director Nickles to nominate Director Huffer as Board Vice-Chair for 2019 carried 5 – 0 by the following vote: Ayes – Directors Bill-de la Peña, Huffer, Jones, Nickles and Chair Skei; Noes – None.

Motion by Director Huffer to re-appoint Chair Skei as Board Chair for 2019 carried 5 – 0 by the following vote: Ayes – Directors Bill-de la Peña, Huffer, Jones, Nickles and Chair Skei; Noes – None.

B. Assistant Planner Huber reported on the proposed Board meeting schedule for the remainder of 2019.

Speaker/Written Statement Cards: None.

Motion by Director Jones to adopt revised meeting schedule for 2019 carried 5 – 0 by the following vote: Ayes – Directors Bill-de la Peña, Huffer, Jones, Nickles and Chair Skei; Noes – None.

- C. Operations Manager Behzadi presented a report on consideration of resolution designating authorized agents of COSCA to seek federal emergency and hazard mitigation funding assistance.

Speaker/Written Statement Cards: None.

Motion by Director Bill-de la Peña to approve resolution carried 5 – 0 by the following vote: Ayes – Directors Bill-de la Peña, Huffer, Jones, Nickles and Chair Skei; Noes – None.

- D. Senior Accountant Bogue presented a report summarizing COSCA's FY 2018-2019 financial activities, capital assets and fund balances.

Speaker/Written Statement Cards: None.

Report received.

- E. Assistant Planner Huber presented a report on recommendation of 10 trail names.

Speaker/Written Statement Cards: None.

Motion by Director Bill-de la Peña to adopt recommended trail names carried 5 – 0 by the following vote: Ayes – Directors Bill-de la Peña, Huffer, Jones, Nickles and Chair Skei; Noes – None.

- F. Operations Manager Behzadi presented a report regarding a support letter for Ventura County Wildlife Corridor Zones.

Speaker/Written Statement Cards: None.

Motion by Director Bill-de la Peña to approve support letter for Ventura County Wildlife Corridor carried 5 – 0 by the following vote: Ayes – Directors Bill-de la Peña, Huffer, Jones, Nickles and Chair Skei; Noes – None.

- G. Operations Manager Behzadi presented the 2018 Strategic Plan Annual Report.

Speaker/Written Statement Cards: None.

Report received.

7. **INFORMATION ITEMS:**

- A. Assistant Planner Huber presented an update summarizing COSCA's approved 2018-2019 operating budget and fund allocations.
- B. Assistant Planner Huber presented an update on Lake Eleanor.
- C. Assistant Planner Huber presented an update on Operating Engineers.
- D. CRPD Park Superintendent Kouba presented an update COSCA Ranger operations and maintenance activities.

8. **COSCA UPDATES:**

- A. None.

9. **BOARDMEMBER COMMENTS:**

None.

10. **ADJOURNMENT:** Meeting was adjourned at 7:04 P.M. to Regular Meeting on Wednesday, May 8, 2019 at 6:00 PM.



Rorie Skei, Chairperson