

**CONEJO OPEN SPACE CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**February 12, 2020
Civic Arts Plaza Board Room
2100 Thousand Oaks Boulevard**

SUMMARY MINUTES

1. CALL TO ORDER AND FLAG SALUTE:

Vice-Chair Huffer called the meeting to order at 6:00 p.m. and Director Jones led the Flag Salute in the Board Room, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. ROLL CALL:

Director Bill-de la Peña, Vice-Chair Huffer, Director Jones, and Director Nickles, present. Chair Skei was absent.

Also present were: CRPD General Manager Friedl, Deputy City Manager Rogers, Assistant City Attorney Liberman, CRPD Park Superintendent Kouba, COSCA Administrator Stark, COSCA Analyst Huber, Accounting Supervisor Aguilar, and Recording Secretary Goor.

3. PUBLIC COMMENTS:

Speaker: Billy Martin, Thousand Oaks (submitted document).

Director Bill-de la Peña arrived at 6:04 p.m.

Speaker: Janet Wall, Thousand Oaks (submitted document).

Written Statements: None

4. PRESENTATIONS AND ANNOUNCEMENTS:

A. Rasnow Donation Update was presented by COSCA Analyst Huber. Director Bill-de la Peña presented a Commendation on behalf of COSCA to the Rasnow Family, which was accepted by Tina and Eleanor Rasnow.

5. CONSENT CALENDAR:

A. Approval of Minutes of December 4, 2019 Meeting

Motion by Director Nickles to approve the Consent Calendar item as follows: Minutes of the December 4, 2019 Meeting, carried 4-0 by the following vote: Ayes – Bill-de la Peña, Huffer, Jones, and Nickles; Noes – None; Absent – Skei

6. **ACTION ITEMS:**

- A. Election of Chair and Vice Chair introduced by COSCA Administrator Stark.

Speaker/Written Statement Cards: None.

Motion by Director Jones to nominate Chair Skei as COSCA Chair for the next term, carried 4-0 by the following vote: Ayes – Bill-de la Peña, Huffer, Jones, and Nickles; Noes – None; Absent – Skei.

Motion by Director Jones to nominate Director Bill-de la Peña as COSCA Vice Chair for the next term, carried 4-0 by the following vote: Ayes – Bill-de la Peña, Huffer, Jones, and Nickles; Noes – None; Absent – Skei.

- B. COSCA Administrator Stark presented a report on COSCA's Annual Financial Report for Fiscal Year 2018-2019 with details presented by Accounting Supervisor Aguilar. CRPD General Manager Friedl responded to questions regarding contribution levels.

Speaker/Written Statement Cards: None.

Motion by Director Huffer to approve staff recommendation to receive and file the COSCA Annual Financial Report for Fiscal Year 2018-2019, carried 4-0 by the following vote: Ayes – Bill-de la Peña, Huffer, Jones, and Nickles; Noes – None; Absent – Skei.

- C. COSCA Administrator Stark presented a report on a Parking Agreement with Ventura County Parks Department and noted a correction to the last paragraph of the staff report: COSCA will pay a fee of \$7,500 for the first year, not \$7,000. He responded to questions regarding the waiver of parking fees for day-to-day use and other parking-related questions.

Speaker/Written Statement Cards: None.

Motion by Director Jones to approve staff recommendation which is to approve a 5-year agreement between COSCA and the Ventura County Parks Department to expand free parking for the Hill Canyon Trailhead, carried 4-0 by the following vote: Ayes – Bill-de la Peña, Huffer, Jones, and Nickles; Noes – None; Absent – Skei.

- D. COSCA Administrator Stark presented a report regarding Authority to Accept Transfer of 34.17 Acres from Sage Mountain Senior Living. He responded to questions that there is no trail planned for the area.

Speaker/Written Statement Cards: None.

Motion by Director Huffer to approve staff recommendation to authorize acceptance of the 34+ acres (as public open space) from Sage Mountain Senior Living, carried 4-0 by the following vote: Ayes – Bill-de la Peña, Huffer, Jones, and Nickles; Noes – None; Absent – Skei.

7. INFORMATIONAL ITEMS:

- A. COSCA Administrator Stark presented an Update of Open Space Acquisition for 2018-2019. He responded to questions regarding ownership of various open space parcels, and will let the Board know whether the Parks Initiative has a sunset date.

Report received.

- B. COSCA Administrator Stark presented a report on COSCA Volunteer Corps Activity.

Verbal Report provided.

Director Jones inquired regarding the process to handle a speaker's request to have a trail named after Ed Lawrence. Mr. Stark responded that the request would go through the standing Trail Naming Committee.

- C. CRPD Park Superintendent Kouba presented a report on Ranger Operations and Maintenance Activities. He responded to questions regarding the Los Robles Trail, what will happen to the old trail, and timing of a trail work day.

Verbal Report provided.

8. COSCA UPDATES (CRPD General Manager and/or City Manager):

- A. Follow up items, announcements, and upcoming issues.

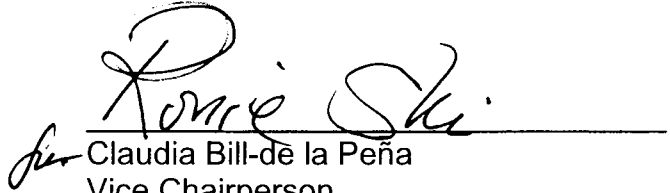
CRPD General Manager Friedl stated the COSCA Naming Committee will convene to address the passing of Ed Lawrence. He also reported that Director Huffer was named Ventura County Special District Boardmember of the Year for 2019.

9. BOARDMEMBER COMMENTS:

Director Jones expressed condolences to the family of Julia 'Julie' Osborn Gourley and commented on her accomplishments.

Vice Chair Bill-de la Peña highlighted the many areas of environmental and human rights volunteer work that Julia 'Julie' Osborn Gourley was involved in and expressed condolences to her family on behalf of COSCA.

10. **ADJOURNMENT:** Meeting was adjourned in memory of Julia 'Julie' Osborn Gourley at 7:10 p.m. to the Regular Meeting on Wednesday, May 13, 2020.



Claudia Bill-de la Peña
Vice Chairperson

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