

**CONEJO OPEN SPACE CONSERVATION AGENCY  
BOARD OF DIRECTORS MEETING**

April 10, 2013  
Civic Arts Plaza Board Room  
2100 Thousand Oaks Boulevard

**SUMMARY MINUTES**

1. **CALL TO ORDER AND FLAG SALUTE:** for Regular Meeting at 6:03 p.m.
2. **ROLL CALL:** Director Fox, Director Gibson, and Chair Skei. Vice Chair Bill-de la Peña and Director Jones absent.

Also present were:

Community Development Director Prescott  
CRPD General Manager Friedl  
Assistant City Attorney Jackson  
COSCA Manager Foord  
Associate Planner Austin  
CRPD Park Superintendent Kouba  
Sr. Recording Secretary Vaudreuil

3. **PUBLIC COMMENTS:** Jennifer Gockel, Newbury Park.
4. **COMMITTEE REPORTS AND ANNOUNCEMENTS:**

Conejo Open Space Trails Advisory Committee (COSTAC) Reports

A. Recent COSCA Volunteer Corps Activity

Associate Planner Austin reported the Adopt-A-Trail program had 44 reports filed with 62 volunteer hours donated and two new trails adopted. The Trail Watch program had 95 reports submitted and 162 patrol hours contributed. Trail Patrol contributed 337 patrol hours. The Community Outreach program had one trailhead outreach program on March 3, 2013, with volunteers speaking to over 50 people and giving out information.

B. Spring Trail Work Day, March 23, 2013

CRPD Park Superintendent Kouba presented a PowerPoint presentation noting 80 volunteers refurbished a trail in the Western Plateau area.

C. Trails Education Days, April 8-12, 2013

CRPD Park Superintendent Kouba stated the program is going very well. This program takes all CVUSD fifth graders on a field trip in Wildwood Park to learn about ranger life, native animals, and trail etiquette.

5. **CONSENT CALENDAR:**

A. Approval of Minutes of January 9, 2013 Meeting.

Director Fox moved to approve minutes of January 9, 2013, Director Gibson seconded the motion. Motion passed (3-0, Directors Bill-de la Peña and Jones absent).

6. **NEW ITEMS:**

A. Draft COSCA Strategic Plan

Associate Planner Austin presented the report and introduced consultants Patrick Miller of 2M Associates and Barbara Harison of Barbara Harison & Associates.

Consultant Patrick Miller presented a PowerPoint and gave an overview of the Draft Strategic Plan.

Director Gibson suggested word changes to the Vision and Guiding Principle No. 11, and recommended adding Implementation Action 11.4: "11.4: Incorporate programs and management practices to include facilities such as mitigation banking, water quality and environmental buffers that benefit both the urban and natural environment."

Director Gibson moved to approve staff recommendation to approve the Draft Strategic Plan for COSCA, with the changes noted above. Director Fox seconded the motion. Motion passed (3-0, Directors Bill-de la Peña and Jones absent).

Speakers: None  
Statement Cards: None

B. Amendment to 2013 COSCA Board of Directors Meeting Schedule

COSCA Manager Foord recommended changing the Board's July 10<sup>th</sup> meeting to a different date.

Director Fox moved to remove the July 10<sup>th</sup> meeting and add a June 5<sup>th</sup>, 2013 meeting, Director Gibson seconded the motion. Motion passed (3-0, Directors Bill-de la Peña and Jones absent).

Speakers: None  
Statements Cards: None

**7. STAFF REPORTS AND ANNOUNCEMENTS:**

**A. Recent COSCA Ranger Operations and Maintenance Activities**

CRPD Park Superintendent Kouba presented a PowerPoint of recent and upcoming events and stated the rangers are re-painting all the signs in Wildwood Park.

**B. Arbor/Earth Day, April 13, 2013**

Associate Planner Austin stated there will be over eighty booths at the Arbor/Earth Day event with events and activities for the whole family.

**C. 2013 Conejo Open Space Challenge Ends May 1, 2013**

Associate Planner Austin noted the Challenge started on February 1<sup>st</sup> and runs through May 1<sup>st</sup>. People are to visit ten trails and take photos. Prizes will be awarded to those who complete the challenge.

**8. BOARDMEMBER COMMENTS AND REPORTS: None**

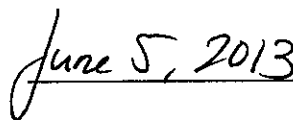
**9. REQUESTED CLOSED SESSION:** Park Room; Conference with Real Property Negotiators: Property - Assessor Parcel Number 673-0-410-080; Agency Negotiators: Kristin Foord, COSCA Manager, Shelly Austin, COSCA Associate Planner, and Charmaine Jackson, Assistant COSCA Attorney; Negotiating Parties: Paul Ayers, Trustee, Raymond V. & Peggy Ayers Trust; Under Negotiation: Price and Terms; Pursuant to Government Code Section 54956.8.

**10. ADJOURNMENT:** Meeting was adjourned at 7:10 P.M. to 6:00 P.M., June 5, 2013, Civic Arts Plaza Board Room.

Submitted by:

  
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Rorie Skei, Chairperson

Date:

  
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June 5, 2013