

**CONEJO OPEN SPACE CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**June 5, 2013
Civic Arts Plaza Board Room
2100 Thousand Oaks Boulevard**

SUMMARY MINUTES

1. **CALL TO ORDER AND FLAG SALUTE:** for Regular Meeting at 6:00 p.m.
2. **ROLL CALL:** Director Gibson, Director Fox, Director Jones, and Chair Skei present. Vice-Chair Bill-de la Peña absent.

Vice-Chair Bill-de la Peña arrived at 6:06 PM

Also present were:

CRPD General Manager Friedl
Assistant City Attorney Hehir
COSCA Manager Foord
Associate Planner Austin
Sr. Recording Secretary Vaudreuil

3. **PUBLIC COMMENTS:** None
4. **REPORTS AND ANNOUNCEMENTS:**

Conejo Open Space Trails Advisory Committee (COSTAC) Reports

A. Recent COSCA Volunteer Corps Activity

Associate Planner Austin presented a Powerpoint noting that between April and May 2013, the Adopt-a-Trail program had 34 reports filed and 47 volunteer hours donated. The Trail Watch program had 44 reports filed and 74 hours donated. 133 Trail Patrol hours were donated during that time, with 600 total hours for the program this year. A Community Outreach was held at Los Robles Open Space on April 21, 2013. National Trails Day was on June 1, 2013 and COSCA volunteer Steve Clark led an Introduction to Geocaching Hike to celebrate our local trails, 10 people attended.

B. Trails Education Days, April 8-12, 2013

Elayne Haggan reported on 21st Annual Trails Education Days. 1,430 fifth grade students from all 17 CVUSD elementary schools attended and 38 volunteer hike leaders and staff worked with 146 groups. Mark Langton

conducted safety and courtesy workshops. 829 entries were submitted to letter writing contest, and five grand prize winners were selected. 91 thank you letters were sent to volunteers and staff. The dates for next year are April 7-11, 2014.

5. CONSENT CALENDAR:

A. Approval of Minutes of April 10, 2013 Meeting

Director Fox moved to approve Minutes of April 10, 2013, Director Gibson seconded the motion. Motion passed 3-0 (Directors Jones and Bill-de la Peña abstained).

6. NEW ITEMS:

A. Adoption of COSCA Strategic Plan

Associate Planner Austin presented a Powerpoint summarizing the planning process for development of COSCA's Strategic Plan. She reviewed changes that were integrated into the plan, as recommended by Board members and the public during second workshop and public review period. Changes include rewording Vision and Guiding Principle #11; modifications to Implementation Actions 2.1.3, 3.2.2, 6.2.2, 6.2.3, 10.4.2 and 10.5.2; and addition of Implementation Actions 6.2.1, 10.5.2 and 11.4. Next steps and implementation process were discussed.

Director Gibson moved to adopt the final COSCA Strategic Plan, Director Fox seconded the motion. Motion passed 5-0.

Speakers: Richard Hus, Thousand Oaks.
Statement Cards: None

B. 2013 Conejo Open Space Trails Advisory Committee Appointments

COSCA Manager Foord presented a Powerpoint. Recruitment process was held to fill four COSTAC vacancies. Six applications were received, interviews were conducted, and the following people were nominated:

<u>Members:</u>	<u>Term:</u>
Anna-Maria Huber	2013-2016
Mark Langton	2013-2016
Raymond Moccia	2013-2016
Craig Percy	2013-2016

<u>Alternate:</u>	<u>Term:</u>
Jason Johnson	2013-2014

Director Fox moved to approve staff recommendation, Director Bill-de la Peña seconded the motion. Motion passed 5-0.

Speakers: None
Statement Cards: None

7. STAFF REPORTS AND ANNOUNCEMENTS:

A. Springs Fire Follow-Up (verbal report)

CRPD Park Superintendent Kouba presented a video and report on the Springs Fire.

Board members thanked the agencies involved, and commended the communication, coordination, and cooperation demonstrated in working together to control the fire.

B. Recent COSCA Ranger Operations and Maintenance Activities (verbal report)

CRPD Park Superintendent Kouba presented a Powerpoint on Ranger activities including post fire work and trail maintenance.

C. 2013 Conejo Open Space Challenge Results (verbal report)

Associate Planner Austin presented report and results of the Challenge, noting that 25 people participated.

Associate Planner Austin thanked Steve Bacharach for coordinating the event.

Board Member Gibson asked if a press release was done by Ventura County Star or Acorn. Associate Planner Austin stated it could be done next year.

8. BOARDMEMBER COMMENTS AND REPORTS: None

9. ADJOURNMENT: Meeting was adjourned at 6:40 P.M. to 6:00 P.M., October 9, 2013, Civic Arts Plaza Board Room.

Submitted by:



Rorie Skei, Chairperson

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Date:

