

**CONEJO OPEN SPACE CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

January 15, 2014
Civic Arts Plaza Board Room
2100 Thousand Oaks Boulevard

SUMMARY MINUTES

1. **CALL TO ORDER AND FLAG SALUTE:** for Regular Meeting at 6:04 p.m.
2. **ROLL CALL:** Director Gibson, Director Jones, and Chair Skei. Directors Bill-de la Peña and Fox absent.

Director Bill-de la Peña arrived at 6:10 PM, and Director Fox arrived at 6:27 p.m.

Also present were:
Community Development Director Prescott
Administrator Hare
Assistant City Attorney Jackson
Associate Planner Mason
Sr. Recording Secretary Vaudreuil

3. **PUBLIC COMMENTS:**

Clint Matkovich, Thousand Oaks.

4. **PRESENTATIONS AND ANNOUNCEMENTS:**

Conejo Open Space Trails Advisory Committee (COSTAC) Reports

- A. Annual Trail Work Day, October 29, 2013

COSTAC Chairperson Mark Langton reported 136 people participated and worked on a trail in the Western Plateau area of Conejo Canyons.

- B. Spring Trail Work Day, March 22, 2014

Mark Langton deferred to CRPD Park Superintendent Kouba.

- C. Trails Education Days, April 7-11, 2014

Mark Langton stated that COSTAC is looking for volunteers to help with Trails Education Days.

D. Recent COSCA Volunteer Corps Activity

Associate Planner Mason presented the staff report, noting over 2,000 volunteer hours had been contributed in 2013. Adopt-A-Trail had 323 volunteer hours with 3 new trails adopted. Trail Watch had 660 volunteer hours, Trail Patrol had over 1,000 hours.

The Conejo Open Space Challenge is scheduled for March 1 through May 30 this year. More information can be found on the COSCA website.

5. CONSENT CALENDAR:

A. Approval of Minutes of June 5, 2013 Meeting.

Director Bill-de la Peña moved to approve minutes of June 5, 2013, Director Gibson seconded the motion. Motion passed (4-0, Director Fox absent).

6. ACTION ITEMS:

A. Election of Chair and Vice-Chair

Director Bill-de la Peña moved to nominate Director Jones for Board Vice-Chair. Director Gibson seconded the motion. Motion passed (4-0, Director Fox absent).

Director Gibson moved to nominate Chair Skei for Board Chair. Director Jones seconded the motion. Motion passed (4-0, Director Fox absent).

B. 2014 COSCA Board of Directors Meeting Schedule

Associate Planner Mason presented the staff report. The three remaining regular meetings will be held on May 14, September 10, and November 12, 2014, subject to Board approval of the schedule.

Director Gibson moved to adopt the meeting schedule for 2014. Director Bill-de la Peña seconded the motion. Motion passed 4-0, Director Fox absent).

Speakers: None

Statement Cards: None

- C. Authorization to grant Access Easement to California American Water Company (located 200 feet west of intersection of South Moorpark Road and Greenmeadow Avenue)

Associate Planner Mason presented the staff report and a PowerPoint.

Director Gibson moved to approve staff recommendation to authorize Board Secretary to execute documents and to grant the access easement. Director Bill-de la Peña seconded the motion. Motion passed 4-0, Director Fox absent).

Speakers: None
Statement Cards: None

7. INFORMATION ITEMS:

- A. City updates to Open Space and Conservation Elements of Thousand Oaks General Plan

Associate Planner Mason presented the staff report, and Community Development Director Prescott gave historical information on the development of these General Plan Elements.

- B. Annual Financial Report for Fiscal Year 2012-2013

Associate Planner Mason gave a PowerPoint presentation summarizing COSCA's financial activities, capital assets, and fund balances.

The financial report was received and filed.

- C. 2013-2014 COSCA Budget

Associate Planner Mason presented a PowerPoint summarizing the approved budgets for COSCA from City and CRPD.

- D. Recent COSCA Ranger Operations and Maintenance Activities (verbal report)

CRPD Park Superintendent Kouba gave a PowerPoint presentation and reported March 22, 2014 is Spring Trail Work Day in Lang Ranch and the Western Plateau.

- E. 2014 Open Space Appreciation Hikes (verbal report)

Associate Planner Mason described monthly hikes in the local open space that are sponsored by CRPD and free to the public. Information is available at www.cosf.org and www.crpd.org.

F. Arbor/Earth Day, April 5, 2014 (verbal report)

Associate Planner Mason informed the Board that the Annual Arbor/Earth Day Event will be held on April 5th from 11 a.m. to 4 p.m. at Conejo Creek North Park.

8. **BOARDMEMBER COMMENTS:** Director Bill-de la Peña asked staff how the drought was affecting open space resources. CRPD Park Superintendent Kouba responded that the effect is severe, both on plants and animals.
9. **ADJOURNMENT:** Meeting was adjourned at 6:40 P.M. to 6:00 P.M., May 14, 2014, Civic Arts Plaza Board Room.

Submitted by:



Rorie Skei, Chairperson

Date:

