

**CONEJO OPEN SPACE CONSERVATION AGENCY  
BOARD OF DIRECTORS MEETING**

**September 9, 2015  
Civic Arts Plaza Board Room  
2100 Thousand Oaks Boulevard**

**SUMMARY MINUTES**

1. **CALL TO ORDER AND FLAG SALUTE:** for Regular Meeting at 6:12 p.m.
2. **ROLL CALL:** Director Bill-de la Peña, Vice-Chairperson Fox, and Director Jones present. Director Gibson absent. Chairperson Skei arrived at 7:31 p.m. Vice-Chair Fox presided until Chairperson Skei arrived.

Also present were:

CRPD General Manager Friedl  
Community Development Director Prescott  
Assistant City Attorney Liberman  
COSCA Manager Mason  
CRPD Park Superintendent Kouba  
Sr. Recording Secretary Vaudreuil

3. **PUBLIC MEMBER INTERVIEWS:** Interviews of Applicants and Nomination of Public Member to the COSCA Board of Directors.

COSCA Manager Mason presented a staff report describing the background, recruitment, interviews and selection process for the COSCA Board public member position. Seven applications were received for the scheduled vacancy, and the Board conducted interviews of the following applicants:

1. Steven Forman
2. Rorie Skei
3. Greg Sefain
4. Kristina Boero
5. Billy Martin
6. Tony Gitt
7. Ben Pumphrey

Following the interviews and Board discussion, Director Bill-de la Peña moved to nominate Rorie Skei for public member to the COSCA Board of Directors. Director Jones seconded the motion. Motion passed 3-0 (Chairperson Skei and Director Gibson absent).

4. **PUBLIC COMMENTS:** None

Vice Chair Fox called Chairperson Skei to the dais. Chairperson Skei took her place at the dais.

**5. PRESENTATIONS AND ANNOUNCEMENTS:**

**A. Conejo Open Space Trails Advisory Committee (COSTAC) Reports**

CRPD Park Superintendent Kouba presented the COSTAC reports.

**i. Recent Events**

**1. Conejo Open Space Challenge, March 1-May 31**

Park Superintendent Kouba reported that there were 70 participants and 45 people who completed the challenge.

**2. Spring Trail Work Day, March 21**

Park Superintendent Kouba stated Spring Trail Work Day was a successful event, with approximately 140 people participating. Work was done on the Lizard Rock and Canyon Overlook Trails.

**3. Trails Education Days, April 20-24**

Park Superintendent Kouba reported that Trails Education Days were well received by the teachers, parents and 5<sup>th</sup> graders who hiked into Wildwood and learned about open space preservation, resources and careers. He noted that next year 4<sup>th</sup> graders will participate in the program.

**4. National Trails Day, Introduction to Geocaching Hike, June 6**

Park Superintendent Kouba stated that in honor of National Trails Day, a COSCA volunteer introduced eleven participants to Geocaching through a two-mile hike in the Los Padres and Los Robles Open Space.

**ii. Upcoming Events**

**1. National Public Lands Day, September 26**

Park Superintendent Kouba stated COSTAC members are hosting outreach events at the Los Robles and Wildwood trailheads.

**2. Trail Work Day, October 17**

Park Superintendent Kouba invited everyone to participate in this annual work day. Volunteers will meet and check in at Santa Rosa Equestrian Park and work on Lizard Rock Trail, Elliott Mountain Connector Trail and Hill Canyon Trail near the bridge.

B. COSCA Volunteer Corps Activity

COSCA Manager Mason reported on the Trail Watch and Adopt-A-Trail program activities. She noted that nine new trails were adopted.

6. **CONSENT CALENDAR:**

A. Approval of Minutes of February 25, 2015 Meeting.

Director Bill-de la Peña moved to approve minutes of February 25, 2015, Vice-Chairperson Fox seconded the motion. Motion passed (4-0, Director Gibson absent).

7. **ACTION ITEMS:**

A. 2015 Conejo Open Space Trails Advisory Committee Appointments

The following people were nominated by the Nomination Subcommittee:

<u>Members:</u>		<u>Term:</u>
Kent Koral	Bicyclist/Hiker	2015-2018
John Kross	Hiker	2015-2018
Janna Williams	Bicyclist/Runner	2015-2018
Olwyn Kingery	Equestrian/Hiker	2015-2017
Dorothy Sullivan	Bicyclist/Hiker/Runner	2015-2017

<u>Alternates:</u>		<u>Term:</u>
Paul Bitterolf	Hiker	2015-2016
Ben Pumphrey	Hiker	2015-2016
Brian Stark	Bicyclist/Hiker	2015-2016
Matthew Ward	Hiker/Runner	2015-2016

Director Bill-de la Peña moved to approve Nomination Subcommittee's recommendation, Director Jones seconded the motion. Motion passed (4-0, Director Gibson absent).

Speakers: None  
Statement Cards: None

- B. Authorization to Accept Open Space Donation of Lot 39 of Tract 4831-01 (Approximately 2.9 Acres) from Operating Engineers Funds, Inc. (Located North Side of West Potrero Road, 250 Feet North of Via Acosta Road).

Director Bill-de la Peña moved to approve acceptance of the open space donation pursuant to the staff recommendation, Director Jones seconded the motion. Motion passed (4-0, Director Gibson absent).

Speakers: None  
Statement Cards: None

- C. Authorization to Accept 8' wide Trail Easement to Provide Access from Erbes Road to Glider Hill Open Space (Located East Side of Erbes Road, Directly East and South of Hauser Circle)

Director Jones moved to approve acceptance of the easement pursuant to the staff recommendation, Director Bill-de la Peña seconded the motion. Motion passed (4-0, Director Gibson absent).

Speakers: None  
Statement Cards: None

**8. INFORMATION ITEMS:**

- A. Rancho Potrero Trailhead Completion and Ribbon Cutting Celebration, May 9, 2015 (verbal report)

COSCA Manager Mason presented a Powerpoint describing the event.

- B. Recent COSCA Ranger Operations and Maintenance Activities (verbal report)

CRPD Park Superintendent Kouba presented a Powerpoint on projects the COSCA Rangers and Eagle Scouts have accomplished this year, including capping pipes to protect wildlife, rebuilding the Indian Creek Trail and installing bell boxes.

**9. BOARDMEMBER COMMENTS AND REPORTS:**

Vice-Chairperson Fox requested staff bring back a report at the next COSCA Board meeting outlining the protections that exist and the legislative actions that have been taken to permanently protect public open space.

Director Bill-de la Peña requested information on the expiration dates of the City's open space protection Measures and the process for extending them once they sunset.

The Board concurred and requested staff to report back as outlined above.

Chair Skei thanked everyone for the vote of confidence in nominating her to the public member position. She asked staff to distribute copies of the winning essays from the Trails Education Days writing contest.

10. **ADJOURNMENT:** Meeting was adjourned at 7:57 p.m. to 6:00 p.m., November 18, 2015, Civic Arts Plaza Board Room.

Submitted by:

Date:

  
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Rorie Skei, Chairperson

November 18, 2015

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