

**CONEJO OPEN SPACE CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**February 10, 2016
Civic Arts Plaza Board Room
2100 Thousand Oaks Boulevard**

SUMMARY MINUTES

1. **CALL TO ORDER AND FLAG SALUTE:** for Regular Meeting at 6:00 p.m.
2. **ROLL CALL:** Director Bill-de la Peña, Director Gibson, Director Jones, and Chair Skei. Vice-Chair Fox absent.

Also present were:

CRPD General Manager Friedl
Community Development Director Prescott
Assistant City Attorney Liberman
COSCA Manager Mason
Accounting Manager Menkin
CRPD Park Superintendent Kouba
Sr. Recording Secretary Vaudreuil

3. **PUBLIC COMMENTS:**

Speakers: Gina Smurthwaite, Thousand Oaks.
Statement Cards: 6

4. **PRESENTATIONS AND ANNOUNCEMENTS:**

- A. Conejo Open Space Trails Advisory Committee (COSTAC) Reports

- i. 2016 Conejo Open Space Challenge, March 1 – May 31

COSCA Manager Mason reported that participants hike, bike or ride trails on the Challenge list and take photographs to submit to the coordinator. Prizes will be given for best photos and a prize drawing will be held for all who complete the Challenge by May 31.

- ii. Spring Trail Work Day, March 19

CRPD Park Superintendent Kouba stated that work will be done on the Los Robles, Oak Creek Canyon Loop, and Whole Access trails and invited the public to participate. A free BBQ lunch will be provided to thank the volunteers.

iii. Trails Education Days, April 18 – 22

Conejo Open Space Foundation Chair Elayne Haggan reported that this is the 25th year of the program. This year all CVUSD 4th graders, rather than 5th graders as in past years, will be invited to participate in the program.

Director Gibson asked if a class of 5th graders would miss the program due to offering the program to 4th graders this year.

Ms Haggan responded that unfortunately students in 5th grade this year would miss the program.

Director Bill-de la Peña asked if private school students could be included in the program since the public school enrollment numbers are down.

Ms Haggan said they would consider inviting private schools to participate in the future.

B. COSCA Volunteer Corps Activity

COSCA Manager Mason reported that between November 2015 and January 2016, COSCA Volunteer Corps members submitted 130 reports and donated 270 hours through the Trail Watch, Trail Patrol, and Adopt-A-Trail programs.

5. CONSENT CALENDAR:

A. Approval of Minutes of November 18, 2015 Meeting

Director Bill-de la Peña moved to approve minutes of November 18, 2015, Director Gibson seconded the motion. Motion passed 4-0 (Vice-Chair Fox absent).

6. ACTION ITEMS:

A. Election of Chair and Vice-Chair

Director Gibson nominated Chair Skei for Board Chair. Director Jones seconded the motion. There were no other nominees. Motion passed 4-0 (Vice-Chair Fox absent).

Director Bill-de la Peña nominated Director Gibson as Vice-Chair. Chair Skei seconded the motion. There were no other nominees. Motion passed 4-0 (Vice-Chair Fox absent).

Speakers: None
Statements Cards: None

7. INFORMATION ITEMS:

A. Annual Financial Report for Fiscal Year 2014-2015

COSCA Manager Mason presented the report summarizing COSCA's financial activities, capital assets and fund balances.

B. 2016 Open Space Appreciation Hikes (verbal report)

COSCA Manager Mason announced that COSTAC Alternate Ben Pumphrey is the new hike leader for this program and the 2016 hike schedule is available at www.crpdpd.org. She thanked long-time COSCA volunteers and former hike leaders, Ann Tucker and Paul Smith, for creating this program in 2008 and for their contributions to the community and open space.

C. Arbor/Earth Day, April 16, 2016 (verbal report)

COSCA Manager Mason noted a new time and location for the Arbor/Earth Day celebration this year. The event is scheduled to begin at 10 A.M. at the Thousand Oaks Community Park and offers environmental activities and booths for all ages.

D. Recent COSCA Ranger Operations and Maintenance Activities (verbal report)

CRPD Park Superintendent Kouba presented a report on recent ranger operations, noting preparations for El Niño.

8. BOARDMEMBER COMMENTS:

Director Bill-de la Peña noted recent news regarding the use of anticoagulant rodenticides in Dos Vientos near the open space. She asked if staff can send a letter to HOA's to discourage rodenticide use in accordance with the City's resolution regarding rodenticide use.

Community Development Director Prescott noted that City staff could publicize the City's resolution to HOA's.

Chair Skei suggested that National Park Service staff give a presentation at a future COSCA Board meeting about the dangers that anticoagulant rodenticides pose to wildlife.

Director Gibson stated that the anticoagulant rodenticides are not being used in the open space, therefore, this is a City issue and the City should administer the outreach efforts.

Director Bill-de la Peña agreed that outreach and education about the dangers of anticoagulant rodenticides are important and suggested that the City conduct educational workshops.

Director Bill-de la Peña stated she was told Roundup pesticide is being used by CRPD in Waverly Park.

CRPD General Manager Friedl responded that Roundup is being used for spot treatments only and will continue to be used for this purpose in developed parks.

9. **REQUESTED CLOSED SESSION:** Park Room; Conference with Real Property Negotiators: Properties – 615 Lone Oak Drive & 779 Gloucester Lane, Thousand Oaks; Agency Negotiators: Shelly Mason, COSCA Manager, and Felicia Liberman, COSCA Attorney; Negotiating Party: Subhash B. Karkare Trust; Under Negotiation: Price and Terms; Pursuant to Government Code Section 54956.8.
10. **ADJOURNMENT:** Meeting was adjourned at 6:45 P.M. to 6:00 P.M., May 11, 2016, Civic Arts Plaza Board Room.

Submitted by:



Rorie Skei, Chairperson

Date:

