CALL TO ORDER AND FLAG SALUTE:
Chair Skei called the meeting to order at 6:03 p.m. and led the Flag Salute.

ROLL CALL:
Director Huffer, Director Nickles, and Chair Skei present. Vice Chair Jones and Director Bill-de la Peña were absent.

Also present were: Deputy City Manager Rogers, Assistant City Attorney Doran, COSCA Administrator Stark, COSCA Analyst Huber, IT Supervisor Beltchev, Office Supervisor McMurtry, and Recording Secretary Goar.

PUBLIC COMMENTS:
Speakers: Elaine Himelfarb, Ventura Regional Fire Safe Council Executive Director, discussed Item 4.A. noting the purpose to grow wildfire resilience in partnership with COSCA with innovative programs including home-hardening assessments, retrofits, education, outreach, chipper events, and more; and Andy Ortega, Ventura Regional Fire Safe Council Boardmember and Retired Assistant Ventura County Fire Chief, discussed Item 4.A. stating these steps will make a difference to affect life safety, and protection of property and open spaces and suggested keeping metrics on all activities.

ACTION ITEMS:

A. Authorize an Appropriation from Woolsey Fire Recovery Fund, Approve a Contract with the Ventura Regional Fire Safe Council (VRFSC) to Support Community Fire Safety Programs, and Authorize Use of a Single Source Acquisition for Contract Services presented by COSCA Administrator Stark. Mr. Stark discussed building wildfire resiliency via coordination with homeowners, the Ventura County Fire Department, and land management agencies including COSCA and Conejo Recreation and Park District, through promoting home hardening and offering direct assistance in that effort as well as nurturing fire resiliency groups at the neighborhood level. He commented on programs including Ready-Set-Go, weed abatement to create defensible space, training volunteers on home inspections, free chipper days, and distribution of materials at community events. The project
refines wildfire resilience information distribution. Highlights include identification of priority service zones within the wildland urban interface, direct mail education, neighborhood-based resilience group support, continuing home-hardening assessments, public event and meeting participation, supporting a Wildfire Liaison to coordinate among agencies, and a pilot program to implement home hardening practices on selected homes in partnership with Senior Concerns to identify at-risk seniors. He reviewed funding and responded to Director questions regarding the contract term; that 12 volunteers have gone through the 'train-the-trainers' home-hardening program; and with regard to reaching out first to those whose homes burned in the Woolsey Fire, and that the Community Development Department designated a concierge staff person to assist with rebuilds. The Board commented on finding funding at the State level to help individuals finance some of the resiliency upgrades.

Speakers: See Public Comments above.

Written Statement Cards: None.

Motion by Director Huffer to approve staff recommendation to: 1) Approve contract with the VRFSC in an amount not-to-exceed $69,620 and authorize the COSCA Co-Chief Administrative Officer to execute the agreement; 2) Authorize expenditure for the contract amount from the Woolsey fire Recovery Fund for the provision of community fire safety programs and services in COSCA's sphere of influence; and 3) Authorize use of a single source acquisition for contract services based on the finding that the contractor has singular performance capabilities; carried 3 - 0 by the following vote: Ayes – Huffer, Nickles, and Skei; Noes – None; Absent – Director Bill-de la Peña and Jones.

B. Appointments to Standing Committee on Naming by COSCA presented by Analyst Huber who noted once the members are appointed, trail names that include the word, 'Indian' shall be considered for renaming, in conjunction with recommendations from the Chumash Tribe representative, and may reflect tribe affiliations or place names. Ms. Huber responded to Director questions regarding criteria for renaming trails.

Speaker/Written Statement Cards: None.

Motion by Director Nickles to approve staff recommendation to appoint two Board members and one Conejo Open Space Trails Action Committee (COSTAC) member to the Standing Committee on Naming as follows: reappoint Director Huffer and Director Bill-de la Peña, along with acceptance of the COSTAC recommendation to reappoint COSTAC Representative Dorothy Sullivan; carried 3 - 0 by the following vote: Ayes – Huffer, Nickles, and Skei; Noes – None; Absent – Director Bill-de la Peña and Jones.
5. **ADJOURNMENT:** Meeting was adjourned at 6:45 p.m. to the next Regular Meeting on Wednesday, May 11, 2022.

    [Signature]

Rorie Skei, Chairperson

Minutes Approved: May 11, 2022

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